



## **PUBLIC WORKS LABORER (Seasonal) –**

### **CITY OF FORT MITCHELL, KY**

**Fort Mitchell, KY.** Pop. 8,162. 5.1 million budget.

This is a semi-skilled position that performs manual duties in the maintenance, repair, and minor construction of streets, public buildings, public lands, and city vehicles. Individuals in this class perform a variety of duties ranging from simple manual labor to tasks involving the operation of motorized equipment and power tools. Work is usually performed outdoors, under the close to very close supervision of the Public Works Supervisor. Performs manual labor duties, for extended periods of time, often under adverse weather conditions; Lifts objects in excess of 100 pounds several times a day, or as the job requires; Maintains and replaces sections of concrete and asphalt streets and sidewalks; Performs snow removal and road treatment operations; Picks up leaves and trash along City rights of way; Maintains street signs; Performs maintenance on vehicles and equipment and must be able to detect malfunctions in equipment and either make minor repairs or make requests for repair; Cuts grass; Maintains city buildings on a daily basis; Perform other duties as assigned; Appear for work and complete assigned tasks within a reasonable period of time; May be assigned to lead a crew in above tasks; May be called in at any time for unscheduled or emergency work activities. Digs and back fills trenches; Patches asphalt "potholes;" Digs out holes with manual or automatic digging tools; Assists in painting crosswalks and other traffic markings; Installation of traffic signs; Operates heavy equipment as required by job duties; Maintains public vehicles; Maintains light and heavy power tools; Assist in litter collection; Cleans public works building; Performs various landscaping duties for the

City; Cares for shrubbery; Prunes trees; Cleans stones, etc., hindering water flow into storm sewers; Assist in the planning and placement of crosswalks and other traffic controls; Safely operate and maintain all city-owned heavy implements (bulldozer, dump truck, etc) and power tools (jackhammer, drill, etc); Maintenance of all public vehicles; Operation of other heavy construction equipment; Plan for and recommends the purchase of necessary supplies; Oversee the proper storage, inventory, and security of supplies, tools, and equipment utilized by the department. See job description for additional details.

**Requirements:** Ability to perform manual labor duties, for extended periods of time, often under adverse weather conditions; Ability to lift objects in excess of 100 pounds several times a day, or as the job requires; Ability to work in high places with dangerous machinery and sharp tools; Must be able to safely operate hand tools, small and heavy power tools, and motorized equipment to perform labor tasks; Ability to follow instructions in order to accomplish work tasks; Familiarity with the principles concerning construction, maintenance, and repair of buildings roads, landscapes, and infrastructures; Familiarity with occupational hazards and proper safety precautions; Communicates accurately and effectively with other city employees and officers, government agencies, and the general public; Ability to write and speak effectively, including the accurate preparation of reports; Some knowledge of applicable federal, state, and local laws and ordinances; Knowledge of the principles concerning construction, maintenance, and repair of buildings, roads, landscapes, and infrastructures; Knowledge of occupational hazards and proper safety precautions; Demonstrated skill in the safe operation and maintenance of heavy machine implements and power tools such as: back hoe, dump truck, bulldozer, jack hammer, drill, chain saw, etc; Experience in paving, concrete finishing techniques, and/or other

similar tasks in a similar position. Graduation from high school or the equivalency, supplemented by responsible experience in the performance of various manual labor, repair, and maintenance activities; or any combination of experience and training which provides the desired knowledge, skills, abilities. At least one to two years of experience in construction, plumbing, electric, and/or maintenance preferred. Ability to use basic computer software programs preferred. Possession of, or the ability to obtain, within six months of hire, a valid vehicle operator's license and a commercial driver's license (CDL) with an air brake endorsement; Possession of, or the ability to obtain any license(s) deemed appropriate or necessary for the successful completion of job tasks; On call 24 hours a day.

**Application Process/Details:** This position is seasonal, and will involve approximately 37.5 hours per week, and will last approximately nine months. The City reserves the right, but does not have the obligation, to make the hiring permanent upon satisfactory job performance after the nine month period. Salary DOQ (range \$10.57 to \$16.00/hour). Interested candidates please submit a cover letter, resume and salary history to: Fort Mitchell Public Works Laborer Search, 2355 Dixie Highway / P.O. Box 17157, Fort Mitchell, KY 41017. Applications must indicate in the first page of the cover letter relevant experience that qualifies the applicant for the position as outlined above. EOE. Position open until filled, but resume review will occur starting on January 30, 2012 with an anticipated date of hire on February 13, 2012.